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ਪੰਜਾਬ ਸਰਕਾਰ
ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਨਾਈ ਵਿਭਾਗ
(ਤਕਨੀਕੀ ਸਿਖਿਆ 2 ਸਾਖਾ)

ਸੇਵਾ ਵਿਚ

ਪ੍ਰਿੰਸੀਪਲ,
ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜ: ਤੇ ਟੈਕ:
ਗੁਰਦਾਸਪੁਰ।

ਮੀਮੋ ਨੰ: 16/78/03-5 ਤਸਿ2/ 10/2
ਮਿਤੀ 17/9/03

ਵਿਸ਼ਾ: ਵਿੱਤ ਕਮੇਟੀ ਦੀ 12ਵੀਂ ਮੀਟਿੰਗ ਦੀ ਕਾਰਵਾਈ।

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ਉਪਰੋਕਤ ਵਿਚੋ ਤੇ ਆਪ ਦੇ ਪੱਤਰ ਨੰ: 3800 ਮਿਤੀ 14-8-03 ਦੇ

ਹਵਾਲੇ ਵਿਚ।
2.6
ਹਲ

12ਵੀਂ ਵਿ ਤ ਕਮੇਟੀ ਦੇ ਮਿੰਨਟਸ ਪ੍ਰਵਾਣੀ ਉਪਰੰਤ ਵਾਪਸ ਭੇਜੇ ਜਾਣੇ

Received on 29/11/2003
29/11/2003

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Supdt (E)

MINUTES OF THE 12TH MEETING OF FINANCE COMMITTEE OF BEANT COLLEGE OF ENGINEERING AND TECHNOLOGY, GURDASPUR HELD ON 9.7.2003 AT 11.00 AM IN THE OFFICE OF THE SECRETARY TECHNICAL EDUCATION AND INDUSTRIAL TRAINING PUNJAB, MINI SECRETARIATE, SECTOR 9, CHANDIGARH.

The following were present :

- 1. Sh.K.B.S. Sidhu. IAS. Chairman
Secretary Technical Education & Industrial Training.
Punjab.
- 2. Sh. Jasbir Singh. IAS. Representative of Principal
Special Secretary, Deptt. Of Finance Secretary to Deptt. Of
Finance
- 3. Sh.H.D.Sekhri. Dy. Director. Representative of
DTE/IT,Pb.
- 4. Dr. S.S. Koonar. Principal Member Secretary
Beant College of Engineering & Technology.
Gurdaspur.

The following decisions were taken after detailed discussions :-

Item No. 12.1 Confirmation of the minutes of 11th meeting of Finance Committee.

It was resolved to confirm the minutes of the 11th meeting of Finance Committee held on 16.12.2002.

Item No.12.2 To report on action taken on the decisions taken in the 11th meeting of Finance Committee held on 16.12.2002

The action taken on Items Nos. 11.1, 11.2, 11.5, 11.6, 11.7, 11.8, 11.9, 11.10 & 11.11 was noted by the Committee. As far as the action is to be taken on Item No. 11.3 and 11.4 is concerned, the regular charge sheet should be prepared against Dr. S. N. Saha Prof. Chemical Engineering and Sh. R. K. Awasthi. SPO responsible for administrative/procedural lapses committed in the purchases and sent to the Chairman Finance Committee for taking suitable disciplinary action.

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Item No.12.3 Budget Estimates for the year 2003-04

A. NON RECURRING (Rs. In lacs)

Head of Account	Approved for 2003-2004	Remarks
Land	39	To make payment to the Landowners as enhancement of compensation of land.
Building & Dev. Works		570 To complete the buildings such as Chemical Block, Hostel, Houses, Admn. Block, Guest House, Staff Club, Students Activities Centre and Canteen, an amount of Rs. 530.00 Lacs is required. But for partial completion of Chemical Block, Hostel and some of the houses which are urgently required an amount of Rs.160.00 lacs is required and liability is Rs.90.00 lacs.
Machinery & Equipment	100.00	
a) Furniture & Fixture	10.00	
b) Library	6.00	
c) Office Equipment	15.00	
d) Medical	0.75	
e) Sports	0.75	
f) Hostel	1.00	
Total - A	742.50	

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B. RECURRING

Head of Account	Approved for 2003-2004	Remarks
Pay & allowance	330.00	Including arrears due to revision of pay scales, placement of faculty in Selection Grade, promotion of Tech./ Admn. Staff.
TA & LTC	5.00	
Medical Reimbursement	1.00	
Contingencies (Approved Heads)		
1. Raw material & Consumables	2.50	
2. TA/DA for Experts	0.50	
3. Vehicle running & repair	4.00	
4. Printing & Stationary	3.00	
5. Reimbursement of Books	0.50	
6. Electricity & Water	31.00	
7. Telephone expenses	2.00	
8. Advertisement & Publicity	4.00	
9. Medical Expenses	0.30	
10. Office Expenses	2.50	
11. Postage & Telegram	1.50	
12. Meeting & Refreshment	0.80	
13. Maintenance & Miscellaneous Expenses and contractual staff as security, house keeping & horticulture.	35.00	
14. Maintenance of VSAT & computers	7.00	
15. Library expenses.	3.00	
16. College function	2.00	
Total -B	<u>436.60</u>	
Grand total	1179.10	

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It was further decided by the Committee that economy should be exercised while making purchases & approval for the same at the administrative level should be obtained.

ITEM No. 12.4 To fix the rates of legal fee to be paid to the Advocate at High Court/Distt.Court/Labour Court level judicial cases.

It was resolved that the existing rates of legal fee to be paid to the Advocate should continue. In the meantime home department should be consulted regarding the rates & in case there is a change, the same should be got approved from the Chairman Finance Committee.

ITEM No. 12.5 Grant of Two increments to Assistant Professor incentive for acquiring a Ph.D. Degree.

Item was discussed in detail and it was decided that the clarification and advise may be obtained from All India Council of Technical Education, New Delhi.

ITEM NO. 12.6 To approve the regular pay scale for Maintenance staff.

It was resolved that the maintenance staff should continue as working presently.

ITEM NO. 12.7 Regarding writing off loss of books of college library.

The item was approved

ITEM No. 12.8 Any other item with the permission of chair.

The following items were discussed.

ITEM NO. 12.8.1 Approval for implementation of Punjab CSR for fixing of interse-seniority.

It was resolved that this item may be examined in the committee of Principals of Govt. Engineering Colleges.

ITEM NO. 12.8.2 Benefit of 409 earned leaves and 604 medical leaves.

The committee authorized the Chairman Finance Committee to take decision at his own level.

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ITEM NO. 12.8.3 Approval for filling up the single post of Superintendent-I through promotion.

It was resolved that this item for alternately filling up the post by promotion and advertisement may be discussed in the meeting of the Principals of Govt. Engineering Colleges and sent to the Chairman Finance Committee for final approval.

ITEM NO. 12.8.4 Regularization of work-charged/daily wage employees of B.C.E.T. Gurdaspur

The item was discussed in detail and it was resolved that the posts of Steno-Typist cannot be converted to the posts of clerks and hence it shall not be possible to regularize the daily wage clerks working against the posts of Steno-Typists.


ITEM NO. 12.8.5 Payment of arrears to employees who were on strength of the college on 1.1.1996.

It was resolved that the case for payment of arrears be sent to the Finance Department for approval to avoid any Audit objection later on.

ITEM NO. 12.8.6 Approval for amendment of College Bye-law relating to allotment of houses.

The item was approved.

The meeting ended with the vote of thanks to the chair.


14/08/2003
Dr. S.S. Koonar
Principal